

## 2022-2023 Advanced Placement (AP) Exam Information

*Students enrolled in AP courses are strongly encouraged to but not required to participate in AP Exams.*

**AP Exam Schedule-** See the Katy ISD Website at <https://www.katyisd.org/Page/4407>

- AP Exams are scheduled for the weeks of May 1st – 5th and May 8th – 12th.
- The campus will determine the most appropriate schedule to accommodate any exam conflicts.
- Alternate exams are administered May 17th – 19<sup>th</sup> for overlapping conflict exams determined by the campus.

### **Cost and Payment for AP Exams**

- **\$101 per AP Exam** (includes a \$4 Total Registration processing fee per exam).
- **\$151 for AP Capstone Exams** (includes a \$6 Total Registration processing fee per exam).
- AP testers may make a partial minimum payment of **\$40 per exam** plus Total Registration fees by **October 23<sup>rd</sup>, 2022, 10:59 pm**.
- Final balance for all exams is due by **February 12, 2023**.
- Failure to pay in full will result in a cancelled test.
- Payments are submitted within Total Registration for ALL AP College Board exams at <https://user.totalregistration.net/AP/443735>
- NOTE: Clicking 'yes' within College Board account does not mean a test is ordered.
- The \*only\* way an AP test is ordered is if payment for the AP test has cleared within Total Registration.
- ***Free/Reduced fee waivers*** – students who are enrolled and qualify for Free/Reduced lunch may apply for fee waivers during the exam registration process to reduce the cost of their exams. Students in special economic circumstances (Free and Reduced Lunch) MUST identify that need during Total Registration payment window by completing the appropriate forms:
  - His/her registration will be put on hold in Total Registration until the request for a fee waiver is verified.
  - **\$25 per exam fee for Free/Reduced lunch registration** (plus Total Registration's convenience fee).
  - **\$75 AP Capstone exam fee for Free/Reduced lunch registration** (plus Total Registration's convenience fee).
  - All requests for fee waivers must be made **during the registration period for the exams** to ensure proper arrangements are made for the student.

## Registration Timeline

### Fall Registration

- Students who are enrolled in an AP class during the fall semester (for yearlong or fall semester only classes) and want to take the AP exam for that specific class MUST register during the fall registration timeline.
- Registration & Payment begins on *September 26, 2022, at 7:00 am and ends on October 23, 2022, at 10:59 pm.*
- **October 23, 2022, at 10:59 PM** - Deadline to submit minimum payment of \$40 per AP exam
- This includes students attending Miller, approved homeschool and KVS students as well as summer KVS students.

### Spring Registration

- Students who are enrolled in a spring **semester only AP class** and want to take the AP exam for that specific class MUST register and submit payment to take AP exams by the deadline.
- Registration & Payment for *spring semester only classes begin on January 16, 2023, at 7:00 am and on February 12, 2023, at 10:59 PM.*
- **February 12, 2023, at 10:59 PM** -Deadline for full payment for all AP exams.
- This includes Miller, approved homeschool, and KVS students.
- There is no late registration for spring semester only classes.

### Late Registration

- Students who were enrolled in a full-year class or fall semester only AP class during the fall registration period but did not make the fall registration deadline may complete the "Late Registration (and payment)" during this time **for an additional \$40 late fee per exam.**
- *Late registration and payment for full-year classes and fall semester only classes begin on January 16, 2023, at 7:00 am and end on February 12, 2023, at 10:59 pm.*
- *All registration will end February 12, 2023, at 10:59 PM.*

## Other Information

### Refunds

- **No Refunds will be given after the registration deadlines (November 15<sup>th</sup>, 2022, for full year and fall courses or February 12<sup>th</sup>, 2023, for spring courses) except in the following circumstances:**
  - Grade 12: Extended deadline of April 14, 2023. Seniors who have been admitted to a college and who have documentation that the college will not accept their senior year AP exam scores for credit.
    - ***Check with your college or university before registering for an AP exam.***
    - Submit, in writing, addressed to ***the attention of the campus AP Coordinator***, the refund request and documentation to the Counseling Office by **April 14, 2023, BEFORE 3 PM.**
    - If accepted, refunds will be distributed in the amount of
    - \$55 for an AP Exam
    - \$105.00 for a Capstone Exam
    - Total Registration's convenience fee and if making partial payment - are deducted.

### Accommodations:

- January 18, 2023 – deadline for students in need of testing accommodations to request.
- Please contact College Board for application request questions: Phone: 212-713-8333
- *College Board response for approved accommodations must be submitted to the campus AP Coordinator no later than January 18, 2023, so that orders can be made for specific approved accommodation needs.*